



### Homestay Application for Host Family

Date : \_\_\_\_\_

Applicant's Name: \_\_\_\_\_  
(Family Name) (Given Name)

Spouse's Name: \_\_\_\_\_  
(Family Name) (Given Name)

Address: \_\_\_\_\_  
(Street) (City/town) (Postal Code)

Address: (mailing): \_\_\_\_\_

Telephone Numbers: Work: \_\_\_\_\_ Home \_\_\_\_\_

Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

*Please provide the following information. It will help us to match students and families.*

**1. Please list the people that live in your home, including yourself.**

Name	Date of Birth (Day/Month/Year)	Relationship to you	School/Occupation	First Language

*\*Please note: While you are involved in this program, you are required to inform the homestay manager of anyone moving in or out of the home. You are also required to provide Criminal Record Checks to the homestay manager when someone over the age of sixteen moves into your home or when someone in the home reaches the age of 18.*



**2. Have you ever had an international student in your home, even through another organization or school district? If yes answer below:**

- a) Nationality: \_\_\_\_\_ b) Length of stay: \_\_\_\_\_
- c) With which organization: \_\_\_\_\_
- d) Dates: \_\_\_\_\_

**3. Why are you interested in hosting an international student?**

\_\_\_\_\_  
\_\_\_\_\_

**4. What is the primary language spoken in your home?** \_\_\_\_\_

**5. Describe your home:**

- Level(s): \_\_\_\_\_ # of Bedrooms: \_\_\_\_\_
- # of Bathrooms \_\_\_\_\_ Common Areas: \_\_\_\_\_

**6. Describe the room where the students will sleep:**

- Location: \_\_\_\_\_ Are there other bedrooms on this level: \_\_\_\_\_
- Size: \_\_\_\_\_ Furnishings: \_\_\_\_\_

**7. Does any family member smoke?** \_\_\_\_\_

**8. Do you allow smoking in your home?** \_\_\_\_\_

**9. What are your family's rules about drinking alcohol?**

\_\_\_\_\_

**10. Do you have a computer?** \_\_\_\_\_ **Internet?** \_\_\_\_\_

**Is there internet access in the student's bedroom Yes No**

**11. What are your family's interests and hobbies?**

\_\_\_\_\_  
\_\_\_\_\_



International Student Program

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**12. What kind of activities would you include the student in, and how often?**

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**13. List your house pets and whether they are indoors:**

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**14. Do you have any musical instruments? \_\_\_\_\_ Which? \_\_\_\_\_**

**15. Is there public transportation within walking distance from your home? \_\_\_\_\_**

**16. Are you willing to provide transportation as you would to your own teenager? \_\_\_\_\_**

**17. Do you operate a business from your home? \_\_\_\_\_**

**a.) What is the nature of the business?**

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**18. How much and what kind of assistance are you prepared to give to your student with school assignments?**

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**19. Do you have any health issues that would affect your ability to host a student?**

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**20. Write anything else that you feel is important for a student to know about your household. (*food, laundry, family rules, etc.*)**

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**21. What is the work schedule of family members:**

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**22. Who will be at home during the day when the student is at home? (*typically in the afternoon*)  
Please provide details.**

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International Student Program

23. Do you prefer to host a Male? \_\_\_\_\_ Female? \_\_\_\_\_ Either? \_\_\_\_\_

24. Would you prefer to host 1 student? \_\_\_\_\_ 2 students? \_\_\_\_\_

25. Please indicate for which time periods you are willing to host a student:

Long term student – September to June: \_\_\_\_\_

Short term student – winter months \_\_\_\_\_ summer months \_\_\_\_\_

26. Please indicate which age range of student you are interested in hosting

Age 12-14 (middle school) \_\_\_\_\_

Age 15 and older (secondary school) \_\_\_\_\_

27. Is your property/fire insurance policy in effect if you have a paying boarder? Yes: \_\_\_\_\_ No: \_\_\_\_\_

For your own protection, please remember to inform your broker when you have a homestay student. Not all insurance policies can accommodate paying boarders. This is your responsibility.

28. How did you hear about this program?

\_\_\_\_\_

Please provide the names of 3 personal references (not relatives) that we may contact to discuss this application:

1. Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Relationship: \_\_\_\_\_

2. Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Relationship: \_\_\_\_\_

3. Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Relationship: \_\_\_\_\_

Signature of Host Parent(s):

I hereby certify that all information in this application form is true:

Host Parent: \_\_\_\_\_ Date: \_\_\_\_\_

Host Parent: \_\_\_\_\_ Date: \_\_\_\_\_



International Student Program

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Applications will be processed when we have received / completed the following:

- Complete application form
- Signed Homestay Program Agreement
- Complete Criminal Record Checks for everyone in the household over the age of 18
- Personal Reference Checks completed

**PLEASE RETURN COMPLETED FORMS TO:  
Kevin O'Donnell, Vice-Principal - International Student Program  
Cowichan Secondary School - 2652 James Street, Duncan, BC V9L 2X2**

For Office Use Only:

Closest School: \_\_\_\_\_ Alternate: \_\_\_\_\_

Bussing required: \_\_\_\_\_ Homestay Program Agreement: \_\_\_\_\_

CRC's: \_\_\_\_\_

Home visit date: \_\_\_\_\_

Directions: \_\_\_\_\_

\_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



International Student Program

Please initial here  
indicating you have  
read, understand and  
agree to the terms on  
this page:

## Homestay Family Agreement Terms of Agreement

I agree to abide by the following Program guidelines:

1. I will act as a judicious, caring parent, and regard my international student as a family member. I will maintain involvement in their daily lives at school. I agree to interact with students on a daily basis, include the student in appropriate family activities and transport them to certain activities, as required from time to time.
2. I agree that the primary consideration for hosting a student is for the cross-cultural experience. I agree to respect the culture and values of the student.
3. I will keep all information about students confidential. Personal information about students will be shared only with the International Student Program (ISP) staff.
4. I will contact the ISP immediately should significant problems with students occur (legal, medical, academic).
5. I will set clear, reasonable and age-appropriate rules for the student, and ensure they are clearly understood. I acknowledge that students may not use drugs or alcohol and I agree to contact the ISP directly and immediately, should this issue arise.
6. I, or other members of the family will not make sexual advances of a physical or psychological nature towards the student.
7. I, or other members of the family will not abuse the student verbally, emotionally, physically or sexually.
8. I or other members of the family will not abuse alcohol or narcotics.
9. I will immediately advise the ISP of any medical emergency or accident.
10. I will provide an environment conducive to homework completion and studying and will provide supportive interest in the student's school progress. I will attend parent/teacher interviews as requested. If academic difficulties are encountered, I will contact the school or the ISP staff in order that appropriate and timely interventions can be undertaken.
11. I will provide each student with his/her own bedroom. The bedroom will include a bed, dresser, closet, desk, chair and lamp for studying.
12. I will not ask the student to baby-sit family members.
13. I will not require the international student to maintain the house, yard or cook family meals.
14. I will provide the student with phone numbers to reach me during the day, as well as a house key, alarm security codes and instructions regarding the home safety.
15. I will provide the student with three meals daily and other reasonable snacks.
16. I will provide an "English-only" environment for international students.
17. I will inform the ISP if I host a student from another program.
18. I will not leave my international student in the home or in any other situation overnight, unattended.
19. I will contact the ISP office if I am arranging alternative care arrangements for the international student should I have to be away from the home.
20. I understand that I must report any unresolved misunderstandings or conflicts that occur between the student and family members. The International Program is under no obligation to resolve misunderstandings or conflicts.
21. I will abide by the Program guidelines regarding the amount of homestay honorarium, as set by the Cowichan Valley School District.



- 22. I understand that the ISP may move a student if a move is in the best interest of the student. I also understand that I must reimburse the Program for the balance of the honorarium if an advance has been given.
- 23. I will not allow an international student to drive any vehicle that requires a federal or provincial operator’s license.
- 24. I will not allow international students to participate in any activity that may be considered dangerous or inappropriate to the student. If I am not sure if an activity is appropriate, I will contact the ISP.
- 25. I have notified my home insurance carrier that I will be hosting an international student.
- 26. I will advise the ISP office immediately if any member of the household is charged with a criminal offence.
- 27. I will advise the ISP office and submit a Criminal Record Check of any new household member over the age of 16 years.
- 28. I understand that hosting a student does not automatically guarantee that I will host a student in the future.
- 29. I will obtain consent from the ISP for student travel. Adequate notice must be provided to the International Student Program if documents are required for travel. I will assist students to purchase additional travel insurance if a student travels outside of British Columbia.
- 30. I will follow all policies as they pertain to the Homestay Program of the Cowichan Valley School District.

I, (we), \_\_\_\_\_, the host parents, understand and agree to abide by the terms of this agreement. I (we) understand and agree that failure to comply with the rules and terms of this agreement may result in the immediate removal of the student from my (our) home.

Name (please print)	Signature of host parent	Date
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Name (please print)	Signature of host parent	Date
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OFFICE USE:

Date received \_\_\_\_\_ Homestay Admin Office initials \_\_\_\_\_